

## **Details for Reporting Student Absences**

## If your child is sick or absent

- Please note all absences need to be reported to the school office.
- You may also send a message to the class teacher if you wish.
- Please be advised that if your child is sick, they must not go to school.
- You must keep them at home and away from others.
- Please seek advice from your doctor or 13Health before sending your child back to school.
- For children who experience or report symptoms of illness while at school, their parents or carer will be contacted to arrange pick up of their child from school.
- If your child is going to absent from school please text the Absentee Line: 0428 861 736 or email <a href="mailto:admin@lotass.eq.edu.au">admin@lotass.eq.edu.au</a>